

**4th ANNUAL GENERAL MEETING  
of Leatherhead & District Local History Society CIO  
held via Zoom on Monday 28<sup>th</sup> June 2021 at 19.30  
Registered Charity No. 1175119**

<b>In the Chair:</b> Mr Alan Pooley BEM	President
<b>Assisted by:</b> Mr John Rowley	Chairman
Mr Carl Leyshon	Hon. Treasurer
Mr Frank Haslam	Zoom host, Hon. Secretary

29 members of the CIO attended via Zoom including five Trustees and the two Museum managers. This AGM was postponed from the usual date in March as a result of Government restrictions on meetings during the COVID-19 pandemic. It followed advice provided by the Charity Commission on the holding of AGMs during the pandemic. Due notice of the holding of the AGM via Zoom, the Agenda, the Trustees' Annual Report for this 2021 AGM and Minutes of the 2020 AGM held on December 15<sup>th</sup> 2020 were provided to all members by email or post. The very small number not on-line and therefore unable to participate were afforded the opportunity to express their views to the Chairman beforehand.

The Zoom Meeting host and Hon. Secretary, Frank Haslam, reminded participants that the meeting was being recorded. All the reports had been provided to members by post or email and were available on the Society's website. For the purposes of this AGM they were taken as having been read by recipients.

The President welcomed everyone to this fourth AGM of the CIO

#### **1. Apologies**

Received from: David Brett, John Derry, Bryan Elphick, David Hawksworth, Doug & Viv Hollingsworth, Cathy Lewer, Fred Meynen, Carole Neeser, Jane Summerfield, Bill Tubb, Martin Warrell.

#### **2. Minutes of the 3<sup>rd</sup> AGM of the Society, Registered Charity No.1175119, which took place on Tuesday 15<sup>th</sup> December 2020.**

These had been provided to all. The Treasurer drew attention to errors in the minuting of his presentation of the CIO's Accounts for 2019 at section 4. These will be corrected.

#### **3. President's Annual Address - Alan Pooley BEM**

Our President said he was impressed with how the Officers of the Society had adapted its workings, in view of the extraordinary circumstances which arose last year and of course still this year affected us. As President, he offered his sincere thanks to all of them and to those who rallied around, as he was sure that we all did.

He said he was less happy that there were so many vacancies in the management of the society.

He noted that with the growth in the ability to get historical information from the internet, and the increase in the organisations providing it, the Society's unique position it once had was being challenged. However, the Society's website was a real asset and he was impressed by the appearance and the range of options it provided.

#### **4. Chairman's Report - John Rowley**

This had been provided to all. The Chairman said he had nothing to add to it.

## **5. Treasurer's presentation of the CIO's accounts for 2020 – Carl Leyshon**

The AGM documents provided to all included the abbreviated Annual Accounts and a link to the full Accounts [reviewed and signed off by the Independent Examiner and approved by the Executive Committee of Trustees].

**Ordinary Resolution:** To receive the CIO's Annual Report and Accounts for the period ended 31<sup>st</sup> December 2020.

Proposed by Nigel Bond, seconded by Tony Matthews. **AGREED BY ALL**

**Ordinary Resolution:** To approve the restoration of the Ordinary Membership Fee to £20 for 2022 (from the 2021-only £10).

Proposed by Ali Kelman, seconded by Veronica Kay. **AGREED BY ALL**

**6. Ordinary Resolution:** Re-appointment of the Independent Examiner of Accounts for the year ending 31<sup>st</sup> December 2021

Mr Adrian Radford has agreed to be our Independent Examiner for another year.

Proposed by Simon Ritchie, seconded by Peter Humphreys. **AGREED BY ALL**

## **7. Election: Trustees/Members of the Executive Committee until the next AGM.**

Our President explained that in accordance with our CIO Constitution one third of the Executive Committee (EC) must retire at each AGM but may stand for re-election.

Nigel Bond (Archaeology Secretary) and Carl Leyshon (Treasurer), both Trustees, were retiring at this AGM but standing again.

Tony Matthews (Newsletter Editor/Publicity) was standing down as a Trustee but continuing in his roles.

Simon Ritchie was standing as a Trustee.

**Ordinary resolution: to elect these Trustees/Members of the Executive Committee of the Society for the period up to the next Annual General Meeting.**

Proposed by Tony Bourne, seconded by Duncan Macfarlane. **AGREED BY ALL**

Frank Haslam took the opportunity to thank Tony Matthews for his period as a Trustee and for continuing in his much-appreciated role as Newsletter Editor.

The Chairman, John Rowley, welcomed Simon Ritchie as a Trustee.

## **8. Any Other Business**

Members had been requested that any AOB items should be received by the Chairman by 25<sup>th</sup> June 2021. He said he had not received any.

## **10. Closing of the meeting**

The President closed the meeting at 7.43pm by thanking everybody for attending.

The Reports for this AGM from the Officers of the CIO which were sent to members (via email or by post as applicable) can be seen via the relevant links on the *Paperwork* page in the *Miscellany* section of the Society's website <https://www.leatherheadhistory.org/>